

Instructions for Specimen Packaging and Transport

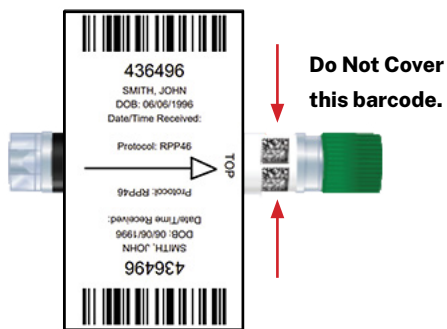


Electronic Ordering

1. Make sure to hit SEND on your order, and only ONE sample tube per menu is ordered.
 2. Label the specimen tube using a fine-tip, permanent (non-smudging) pen or marker:
 - a. If not set up for external barcode process: Fill out the patient's first name, last name, AND date of birth on the molecular transport tube.
 - b. If set up for external barcodes: Add 1 or 2 patient identifiers to the pre-labeled tube.
 3. Place the labeled molecular transport tube containing the sample into the provided specimen bag.
 4. Seal the specimen bag.
 5. Add any additional insurance/demographic information to the outside pocket of the specimen bag.
 6. Place all samples collected daily into a single UPS Lab(oratory) Pak.
 7. Remove the backing from the UPS Return Shipping label and place it on the package
 8. Remove the protective strip and seal the bag.
 9. Set the UPS package where the UPS placard or collection point is prior to the start of their UPS pickup window.
- If you are interested in being set up with external barcodes, contact your Sales Representative for additional information.

Paper Ordering

1. Fill out the patient's first name, last name, AND date of birth on the molecular transport tube label using a fine-tip, permanent (non-smudging) pen or marker.
2. Peel and stick the patient label on the molecular transport tube.
3. Place the labeled molecular transport tube containing the sample into the provided specimen bag.
4. Seal the specimen bag.
5. Add the paper requisition and any additional insurance/demographic information to the outside pocket of the specimen bag.
6. Place all samples collected daily into a single UPS Lab(oratory) Pak.
7. Place the remove the backing from the UPS Return Shipping label and place it on the package
8. Remove the protective strip and seal the bag.
9. Set the UPS package where the UPS placard or collection point is prior to the start of their UPS pickup window.



Patient Identifiers

Due to the significant risk of specimen mix-up and mislabeling all specimens received without patient identifiers (PIDs) will be rejected. Rejected specimens will be discarded after 14 days. A rejection report and request for recollection will be issued to the client.

Do NOT apply labels or markings across the cap or over the barcode at the top of the product label. The label must wrap completely around the tube, overlap with itself, and be wrapped tightly, smoothly, and securely onto the tube with no loose edges, tails, or wings exposed.



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